



Personal Injury Solicitor/FILEX – Full or Part Time

We are currently looking for a full or part time Personal Injury Solicitor/FILEX. The suitable candidate will be progressing all types of Personal Injury cases from inception to completion.

To be considered for this excellent opportunity, the attributes required are:

- At least 2-3 years Claimant personal injury experience. Experience needs to include RTA, EL and PL cases.
- Experienced in liaising with courts and barristers with general case preparation including instructing experts and briefing Counsel.
- Professional, articulate with good sales skills and be comfortable persuading prospective clients of the benefits of instructing our firm and be adept at obtaining funds.
- Excellent track record of valuing cases accurately and effectively.
- Excellent communication skills, both oral and written.
- Ability to provide high quality advice to clients from all sectors across a broad range of issues.
- Ability to form good relationships with clients, colleagues and service providers and to work as part of an effective team.
- Good IT skills including the ability to utilise a case management system.
- Commercial attitude with ability to practice good financial management of files and caseload.
- Ability to work on own initiative.
- The role will also involve business development and you will need the desire to play an active part in the marketing and development of the firm.
- Well organised, with a clear and professional telephone manner.
- Well presented, punctual, confident, and self-motivated.
- Flexible in your working approach with the ability to multi-task and prioritise workloads.
- Excellent customer service skills.
- Marketing and networking experience.
- Business development experience.

This role offers the opportunity to join an established law firm. You will also be offered excellent training and development and will have the opportunity to develop your career as this department grows.

Please send your CV and covering letter to sbirchall@kirwans.co.uk.